**Why join our team?**

*Add a brief overview of why applicants should choose to join your team, such as the culture, benefits, perks, incentives (e.g., special bonuses, the “Innsiders program,” etc.), company discounts, flexible schedules, access to training and education, opportunities for career growth and advancement, etc. at your hotel.*

**Our job opportunity:**

* Position: Food Server
* Hotel name: *enter hotel name here*
* Address: *enter hotel address here*
* Hours: *enter hours*

**What you get to do in this role:**

*Modify the below standard language as needed and add unique, customized language to market your role in ways that will get applicants’ attention.*

Provides the highest level of food service possible in an efficient, courteous, personable, and professional manner to ensure a positive guest dining experience. Accurately, processes guest orders to ensure that all items are prepared properly and on a timely basis.

* Welcomes and greets guests with a warm friendly smile. Informs guests of specials and menu changes, makes suggestions, and answers questions regarding food, beverages, and service.
* Processes guests’ orders and ensures all items are prepared properly and in a timely manner. Communicates with host/hostess, bus persons, and kitchen staff to ensure guest satisfaction with the food and service.
* Observes diners to ensure guests are satisfied with the food and service and respond to any additional requests.
* Clears and resets table at the end of each course or upon completion of the meal.
* Prepares guest checks that itemize and total meal costs and sales tax.
* Follows food safety and handling procedures and compliance regulations as outlined by hotel standards and Federal, State, and Local laws.
* Adheres to all hotel safety and security policies and procedures as outlined by hotel standards and Federal, State and Local laws.
* Maintains superior standards of quality, service, and cleanliness in the restaurant and service area. Consistently maintains a neat, organized and clean workspace and uniform.
* Demonstrates a commitment to provide the best possible experience for guests, ensuring superior personalized service.
* May serve as cashier.
* Performs other duties as assigned.

**What candidate traits are needed to be successful in this role?**

*Modify the below standard language as needed and add unique, customized language to market your role in ways that will get applicants’ attention.*

* High school graduate or equivalent preferred.
* Must have current food handling licenses/permits and maintain such licenses/permits.
* Strong communication, organization, and problem-solving skills.
* Knowledge of principles, values and processes for providing superior guest service.
* Knowledge of basic math.
* Ability to operate cash register.
* Ability to project a professional, friendly and courteous image to guests.
* Ability to multi-task and be detailed oriented.
* Ability to work well under pressure in a fast-paced environment.
* Ability to work a flexible schedule, including weekends and holidays.

**Equal Employment Opportunity**

Our hotel maintains a policy of equal employment opportunity for all employees and qualified applicants for employment without regard race, color, religion, religious creed, national origin, ancestry, alienage or citizenship status, age, disability, gender, gender identity or expression, sex, sexual orientation, pregnancy status, genetic information, uniformed service or veteran status, marital status or any other characteristic protected by applicable federal, state, provincial, or local laws.