**Why join our team?**

*Add a brief overview of why applicants should choose to join your team, such as the culture, benefits, perks, incentives (e.g., special bonuses, the “Innsiders program,” etc.), company discounts, flexible schedules, access to training and education, opportunities for career growth and advancement, etc. at your hotel.*

**Our job opportunity:**

* Position: Lobby Attendant
* Hotel name: *enter hotel name here*
* Address: *enter hotel address here*
* Hours: *enter hours*

**What you get to do in this role:**

*Modify the below standard language as needed and add unique, customized language to market your role in ways that will get applicants’ attention.*

Cleans and maintains the hotel lobby and other public areas throughout the property, while meeting established standards of cleanliness and propriety to assure guest satisfaction and maximize revenues.

* Cleans and maintains the lobby and other public areas to ensure a safe and clean experience for hotel guests, associates and vendors.
* Cleans public restrooms and replenishes supplies.
* Vacuums and/or sweeps all floor surfaces.
* Polishes furniture, fixtures, and elevators.
* Picks up newspapers, glassware, trash, etc. from lobby and front of the hotel.
* Maintains a safe public area by placing rugs at doors so guests do not slip or fall.
* Maintains a friendly, cheerful, and courteous demeanor at all times.
* Performs other duties as assigned.

**What candidate traits are needed to be successful in this role?**

*Modify the below standard language as needed and add unique, customized language to market your role in ways that will get applicants’ attention.*

* Basic knowledge of general cleaning principles, use of cleaning products, and operation of standard cleaning equipment.
* Ability to scrub and scour surfaces, extending arms over head, bending, and stooping to perform cleaning tasks.
* Ability to push and/or pull equipment weighing up to 100 lbs.
* Ability to lift a maximum of 50 lbs.
* Ability to communicate effectively with guests and associates.
* Ability to work a flexible schedule, including weekends and holidays.

**Equal Employment Opportunity**

Our hotel maintains a policy of equal employment opportunity for all employees and qualified applicants for employment without regard race, color, religion, religious creed, national origin, ancestry, alienage or citizenship status, age, disability, gender, gender identity or expression, sex, sexual orientation, pregnancy status, genetic information, uniformed service or veteran status, marital status or any other characteristic protected by applicable federal, state, provincial, or local laws.